**SPONSOR MEETING AGENDA**

*For meeting: Wednesday 05/10/2014*

**Team Name: jBehaving**

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| --- | --- | --- | --- |
| Start Time: | 9:15 AM | End Time: | 10:30 AM |

*Attendance:* ✔ or ✖

|  |  |
| --- | --- |
| *Ashley Finger* | ✔ |
| *Bai Xiong* | ✔ |
| *Cody Lanier* | ✔ |
| *Cody Prior* | ✔ |
| *Daniel Gallegos* | ✔ |
| *Michel Watson* | ✔ |

Met with the Project Sponsor/Client: **Juan Calderon**

**AGENDA ITEMS -** Agenda prepared by *Bai Xiong*

1. Review and approve **Meeting Report** for the last meeting.

* Approved

**OLD business items**.

1. Thank you for all the feedback!
2. It was a great pleasure to work with you throughout this semester.

**NEW business items.**

1. Signatures for Deliverables - Charter & SRS
   1. SRS not here, will scan in signature from Charter and use that if ok with Juan
      1. Juan - ok since he has already read through the whole thing on our google drive
   2. discussed feedback from advisor that we received on the SRS, all very minor and didn’t pertain to the content more just semantics and formatting
2. Any final comments
   1. none
3. Brief layout of next semesters tasks
   1. design and testing set for next semester

***Meeting Report*** to be prepared by *Ashley Finger*

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| --- | --- | --- |
| **Next Meeting Date: Fall 2014** | **Start time** | **End time** |